August 23, 2021

Landlord Smith

789 A Street

Vancouver, BC

V1V 2V3

**RE: Cover Letter – Tenant Doe**

Dear Mr. Smith,

This cover letter has been included as part of my rental application to help you learn a bit more about me as a person and a tenant.

I have been living in a secondary suite in Burnaby for the past four years, but recently gave my one-month notice to move out. While searching for a new place to call home, I came across your property and was immediately drawn to it. I am particularly interested in the unit’s design and layout, pet-friendly policy (for my cat – Milo), and proximity to nearby amenities and public transit. For the past six years, I have had steady employment in Vancouver, so the idea of living closer to my workplace is very appealing.

As your tenant, I will be fully aware of my legal responsibilities, such as paying rent on time, respecting my neighbours, caring for your property, and otherwise following our tenancy agreement and the *Residential Tenancy Act*. I have also taken an online course – *Renting It Right: Tenant-Landlord Law in BC* – to better educate myself on what it means to be a good tenant. While I enjoy socializing from time-to-time, I pride myself on keeping my home as clean and quiet as possible. I have never had any issues with previous landlords and do not anticipate that changing in the future.

Along with this cover letter, I have included copies of my references, credit report, pet resume, and *Renting It Right* course certificate. I am hoping these documents will help demonstrate that, if chosen as the successful applicant, I will be a responsible, considerate, and problem-free tenant.

If you have any questions or concerns, please do not hesitate to contact me at 604-111-9999 or tenant@email.com.

Sincerely,



 

Tenant Doe

604-111-9999

tenant@email.com